

UNITECH LIMITED

CIN: L74899DL1971PLC009720

Regd. Office: Basement, 6 Community Centre, Saket, New Delhi – 110017

Corporate Office: 13th Floor, Signature Towers, Tower-B, South City-I, Gurugram – 122 007

Tele/Fax: 011-26857338

E-mail: share.dept@unitechgroup.com | Web: www.unitechgroup.com

Notice of 50th Annual General Meeting

NOTICE is hereby given that 50th Annual General Meeting (AGM) of the Members of the Company will be held on **Thursday, the 07th day of July, 2022 at 11:00 a.m.** through Video Conference (VC)/Other Audio-Visual Means (OAVM) to transact the following businesses:

ORDINARY BUSINESS

- To receive, consider and adopt;
 - the Audited Standalone Financial Statements of the Company for the Financial Year ended 31st March, 2021, together with reports of the Board of Directors and Auditors' thereon.
 - the Audited Consolidated Financial Statements of the Company for the Financial Year ended 31st March, 2021, together with the report of Auditors' thereon.
- To appoint and fix remuneration of M/s GSA & Associates LLP, Chartered Accountants, as Statutory Auditors of the Company.

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of section 139 (1) and other applicable provisions, if any, of the Companies Act, 2013 read with rules made thereunder (including any statutory modifications or re-enactment thereof for the time being in force) and as recommended by the Board of Directors of the Company, M/s GSA & Associates LLP, Chartered Accountants (FRN 000257N/ N500339) be and are hereby appointed as the Statutory Auditors of the Company for a period of five years to hold office from the conclusion of 50th Annual General Meeting until the conclusion of 55th Annual General Meeting of the Company at the remuneration of Rs. 1.25 crore for FY 2021-22, which may be reviewed and decided by the Board of Directors for the subsequent years plus GST as applicable."

By order of the Board

Sd/-

K.C. Sharma

Company Secretary

Place: Gurugram
Dated: 8th June, 2022

Explanatory Statement in respect of Item No. 2 pursuant to Clause 36 (5) of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015.

On occurrence of a casual vacancy on account of resignation submitted by Unitech's earlier Statutory Auditors, M/s R. Nagpal Associates, Chartered Accountants, the Audit Committee decided in its meeting held on 25.02.2021 to recommend to the Board of Directors to appoint M/s GSA & Associates LLP, Chartered Accountants, as the new Statutory Auditors of Unitech Limited in terms of Section 177(4) of the Companies Act, 2013. Accordingly, the Board of Directors in its meeting held on 25.02.2021 recommended for appointment of M/s GSA & Associates LLP, Chartered Accountants (Firm Reg. No. 000257N/N 500339) as the new Statutory Auditors of Unitech Limited to fill the casual vacancy. M/s GSA & Associates LLP were appointed by the Members of the Company on the recommendation of BoD, to hold office from the conclusion of 49th AGM, held on 24th May 2021 till the conclusion of the 50th AGM.

In terms of provisions of section 139(1) of Companies Act, 2013, the Board of Directors in its meeting held on 27.04.2022, on the recommendation of the Audit Committee and subject to the approval of the Members in the General Meeting, considered and approved the appointment of M/s GSA & Associates LLP, Chartered Accountants, for a period of five years i.e. from the conclusion of 50th Annual General Meeting till the conclusion of 55th Annual General Meeting.

M/s GSA & Associates LLP, Chartered Accountants, is a firm of repute. In the past, they have been the Statutory Auditors of State Bank of India, Punjab National Bank and Oriental Insurance Company Limited, among others. The remuneration to be paid to Statutory Auditors will be decided by the Board after evaluation from time to time.

None of the Directors and Key Managerial Personnel of the Company is in any way concerned or interested in the resolution set out at Item No. 2.

Your Directors recommend the resolution for approval of the Members as an Ordinary Resolution.

By order of the Board

Sd/-

K.C. Sharma

Company Secretary

Place: Gurugram
Dated: 8th June, 2022

Notes:

1. In view of the outbreak of the COVID-19 pandemic, Ministry of Corporate Affairs (MCA), had issued various Circulars in relation to convening of General Meetings of the Companies, including, (i) General Circular No. 19/2021 dated 8th December, 2021, (ii) General Circular No. 21/2021 dated 14th December, 2021 and (iii) General Circular No. 2/2022 dated 5th May, 2022, allowing the Companies whose AGMs were/are due in the year 2021 and 2022 to conduct AGMs on or before 31st December, 2022 in accordance with the requirements laid down in Para 3 and para 4 of the General Circular No. 20/2020 dated 5th May, 2020.
2. In terms of the above MCA Circulars and SEBI Circular Ref. No. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated 13th May, 2022, the 50th Annual General Meeting (AGM) of the Members of the Company is being held through Video Conferencing (VC) or Other Audio-Visual Means (OAVM). Hence, the Members can attend and participate in the AGM through VC/OAVM facility provided by NSDL. The instructions for participation by Members are given in the subsequent paragraphs. The Members can join the AGM through VC/OAVM mode 15 minutes before and after the schedule time of the commencement of the meeting by following the procedure mentioned in the Notice. The facility for participation at the AGM through VC/OAVM will be made available for 1,000 members on first-come-first-serve basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, Auditors, Secretarial Auditors etc. who are allowed to attend the AGM without restriction on account of first-come-first-serve basis.
3. Since this AGM is being held pursuant to the MCA and SEBI Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for this meeting. Hence, proxy form and attendance slip are not annexed to this Notice. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and cast their votes through e-Voting.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013.
5. Members are requested to:-
 - (i) Quote their Folio/ Client ID & DPID Nos. in all correspondence with the Registrar and Share Transfer Agent (RTA)/ Company.
 - (ii) Register their e-mail IDs/ PAN/ Bank Account Details with RTA/ Company/ respective Depository Participants (DP).
 - (iii) Note that in case of joint holders attending the meeting, only such joint holder whose name is first in the Register of Member will be entitled to vote.
6. **3rd June, 2022** has been fixed as the cut-off date for the purpose of ascertaining the entitlement of Members for sending Notice of AGM and annual report, through electronic means, for the year ended 31st March, 2021.
7. The Register of Members and the Share Transfer Books of the Company shall remain closed from **Friday, the 01st day of July, 2022 to Thursday, 07th day of July, 2022** (both days inclusive) for the purpose of 50th AGM.
8. Securities and Exchange Board of India (SEBI), vide its Circular dated 3rd November, 2021, has made it mandatory to furnish PAN, email address, mobile No., bank account details and nomination by shareholders holding share in physical mode. In view of the Circular *ibid*, Folios, wherein any one of the said details/documents are not found available on or after 1st April, 2023, shall be frozen and the Shareholders shall be (i) eligible to lodge grievance or avail service request to the Registrar & Share Transfer Agent (RTA) only after furnishing the complete documents/ details as aforesaid, (ii) eligible for any payment including dividend, interest or redemption payment only through electronic mode and an intimation from the RTA to the Shareholder that the aforesaid such payment is due and shall be made electronically upon complying with the above requirements, and (iii) referred by the RTA/ listed Company to the administrative authority under the Benami Transactions (Prohibitions) Act, 1988 and/ or Prevention of Money Laundering Act, 2002, if the Folios continue to remain frozen as on 31st December, 2025.

Further, it has also been mandated that the Shareholders holding shares in Physical mode were required to link their PAN to their Aadhar by 31st March, 2022 or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of Folios.
9. Keeping in view the above statutory requirements, Shareholders holding shares in physical mode are requested to furnish valid PAN, KYC details and nomination details immediately to the Company/ RTA in the requisite forms. All the Shareholders who have not yet dematerialized their shares are also advised to get their shares converted into demat form/electronic form to get inherent benefits of dematerialization, since transfer of physical shares, except for transmission and transposition, has been discontinued with effect from 01-04-2019, in terms

- of SEBI Regulations. Members may contact the Company or Company's Registrar and Share Transfer Agent (RTA), Alankit Assignments Limited, for any assistance in this regard.
10. The Ministry of Corporate Affairs (MCA) has notified provisions relating to unpaid/ unclaimed dividend under sections 124 and 125 of the Companies Act, 2013 and Investor Education and Protection Fund (Accounting, Audit, Transfer and Refund) Rules, 2016. As per these Rules, as amended, dividends which were not encashed/ claimed by the Members for a period of seven consecutive years have been transferred to the Investor Education and Protection Fund (IEPF) Authority. The shares in respect of which dividend have not been claimed for seven consecutive years have also been transferred to the de-mat account of IEPF Authority. The details of shares transferred to IEPF Authority are available at the website of the Company. The Members whose dividend/ shares are transferred to the IEPF Authority can now claim their dividend/ shares from the Authority by following the prescribed refund procedure.
 11. In compliance of the MCA and SEBI Circulars, the Notice calling the AGM and Annual Report for the financial year 2020-21 is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company or with the Depository Participant(s). The said documents as circulated to the Members of the Company will also be made available on the Company's website. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively, and the AGM Notice is also available at the website of NSDL i.e. www.evoting.nsdl.com.
 12. Manner of registering/ updating email addresses:
 - (i) Members holding shares in physical mode, who have not registered/ updated their email addresses with the Company, are requested to register/ update the same by sending scanned copy of the request letter with details of folio number and attaching a self-attested copy of PAN card & Aadhar Card/ Election Identity Card at share.dept@unitechgroup.com with a copy marked to RTA at rt@alankit.com.
 - (ii) Members holding shares in dematerialised mode, are requested to register/update their email addresses with the Depository Participants with whom they maintain their de-mat account.
 13. The Register of Directors and Key Managerial Personnel, their shareholding maintained under section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements, in which the Directors are interested, maintained under section 189 of the Companies Act, 2013, will be available for inspection in electronic mode during the AGM.
 14. Since the AGM will be held through VC/ OAVM, the route map is not annexed to this Notice.
 15. Mr. Praveen Dua, Proprietor of M/s PD & Associates, Company Secretaries (Certificate of Practice No. 2139) has been appointed as the Scrutinizer to supervise the remote e-Voting and e-Voting process in a fair and transparent manner.
 16. The Chairman shall, at the 50th AGM, allow voting with the assistance of Scrutinizer, by use of electronic mode for all those Members who will attend the said meeting via VC/ OAVM but have not cast their votes through remote e-Voting facility.
 17. The Scrutinizer shall, after the conclusion of the meeting, process and prepare the result after unblocking the votes cast through remote e-Voting. The Scrutinizer shall submit a consolidated report of the votes cast in favour or against, if any, not later than 48 hours of conclusion of the meeting to the Chairman or a person authorized, who shall countersign the same. The Chairman or any person authorized by him shall declare the result of voting forthwith.
 18. The result declared alongwith the report of the Scrutinizer shall be placed at the website of the Company and that of e-Voting agency at www.evoting.nsdl.com, besides forwarding the same to BSE Limited and National Stock Exchange of India Limited.
 19. The resolutions, if passed by the requisite majority, shall be deemed to have been passed on the day of the 50th Annual General Meeting.
 20. Members desirous of seeking/ obtaining any information/ clarifications concerning the accounts and operations of the Company or intending to express views or raise any query are requested to write to the Company from registered email ID on or before **27th June, 2022**, mentioning their names, de-mat account number/folio number, PAN and mobile number at share.dept@unitechgroup.com. The same will be suitably replied to by the Company. However, it is requested to raise the queries in short and in a precise manner to enable the Company to appropriately answer the same. Only those Members who have registered themselves as speakers will be allowed to express their views and/ or ask questions during the AGM. The Company reserves the right to restrict the number of speakers as well as speaking time depending upon the availability of time at the AGM.

21. Instructions for e-Voting and joining the 50th AGM

- (i) Pursuant to the provisions of section 108 of the Companies Act, 2013, read with rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and regulation 44 of the SEBI Listing Regulations, the Members are provided with facility to cast their vote electronically, through the e-Voting services provided by NSDL on resolutions proposed to be considered at the 50th Annual General Meeting (AGM).
- (ii) The remote e-Voting period commences on **Monday, 04th day of July 2022 at 9.00 a.m. and ends on Wednesday, 06th day of July, 2022 at 5.00 p.m.** During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. on 30th June, 2022 may cast their vote by remote e-Voting. Remote e-Voting shall not be allowed beyond the said date and time and the remote e-Voting facility shall be blocked thereafter. Once the vote on a resolution is cast by the Member through remote e-Voting, the member shall not be allowed to change it subsequently or cast the vote again.
- (iii) The facility for voting shall be made available during the conduct of 50th AGM via VC/ OAVM and the Members attending the meeting via VC/ OAVM who have not already cast their vote by remote e-Voting shall be able to exercise their right to vote at the meeting, the procedure for e-Voting on the day of AGM is same as for remote e-Voting.
- (iv) The Members who have cast their vote by remote e-Voting prior to the 50th AGM may also attend/participate in the 50th AGM but shall not be entitled to cast their vote again.
- (v) The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company, as on the cut-off date.
- (vi) Any person, who acquires shares of the Company and becomes Member of the Company after dispatch of the Notice electronically or whose email id is not registered with the Company/ RTA/ respective DP and holding shares as on the cut-off date i.e. 30th June, 2022 may obtain the login ID and password by sending a request at evoting@nsdl.co.in or rta@alankit.com.
- (vii) A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the RTA as on the cut-off date for e-Voting shall be entitled to avail the facility of remote e-Voting or voting at the 50th AGM electronically. A person who is not a Member as on the cut-off date should treat this Notice for information purpose only.

(viii) The details of the process and manner for remote e-Voting are explained herein below:

Step 1: Access to NSDL e-Voting system at <https://www.evoting.nsdl.com/>

Step 2: Cast your vote electronically on NSDL e-Voting system.

Details on Step 1 are mentioned below:

A. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode-

In terms of SEBI Circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual Shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of Shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<p>1. Existing IDeAS user can visit the e-Services website of NSDL viz. https://eservices.nsdl.com either on a Personal Computer or on a Mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on Company's name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.</p> <p>2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p>

	<p>3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a Mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.</p> <div data-bbox="419 1406 742 1594" style="text-align: center;"> <p>NSDL Mobile App is available on</p>  </div>	<p>2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote.</p> <p>3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress</p>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<p>1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi.</p>	<p>Individual Shareholders (holding securities in demat mode) login through their depository participants</p> <p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

Important Note: Members who are unable to retrieve User ID/ password are advised to use "Forget User ID" and "Forget Password" option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL:

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free No.: 1800 1020 990 and 1800 22 44 30.
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cDSLindia.com or contact at 022- 23058738 or 022-23058542-43.

B. Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat or Physical	Your User ID is:
(i) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example, if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
(ii) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example, if your Beneficiary ID is 12***** then your user ID is 12*****.

(iii)	For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example, if folio number is 001*** and EVEN is 101456 then user ID is 101456001***
-------	--	--

5. Password details for shareholders other than Individual shareholders are given below:

- (i) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- (ii) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- (iii) How to retrieve your 'initial password'?

- (a) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. pdf file. Open the pdf file. The password to open the pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The pdf file contains your 'User ID' and your 'initial password'.

- (b) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

6. If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:

- (i) Click on "**Forgot User Details/ Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

- (ii) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - (iii) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - (iv) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
 8. Now, you will have to click on "Login" button.
 9. After you click on the "Login" button, Home page of e-Voting will open.

Details on Step 2 are mentioned below:

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders:

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to csduapraveen@gmail.com with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution/ Power of Attorney/ Authority Letter etc. by clicking on "Upload Board Resolution/ Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-Voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Ms. Sarita Mote, Assistant Manager at evoting@nsdl.co.in.

Instructions for members for attending e-AGM and e-Voting on the day of AGM are as under:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have

forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

2. The procedure for e-Voting on the day of AGM is the same as the instruction mentioned for e-Voting.
3. Only those Members who will be participating in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-Voting shall be eligible to vote through e-Voting system at the AGM.
4. Members who have voted through remote e-Voting will be eligible to attend the AGM

but shall not be eligible for voting in the AGM

5. Members are encouraged to join the Meeting through Laptops for better experience.
6. Further, Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
7. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is, therefore, recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid sudden faults.