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UNITECH LIMITED

CIN: L74899DL1971PLC009720

Regd. Office: Basement, 6, Community Centre, Saket, New Delhi – 110 017**Corporate Office:** 13th Floor, Signature Towers, Tower-B, South City-I,
Gurugram – 122 007**Tele/Fax:** 011-26857338**E-mail:** share.dept@unitechgroup.com | **Web:** www.unitechgroup.com**NOTICE OF THE 47th, 48th and 49th ANNUAL GENERAL MEETING(S),
E-VOTING INFORMATION AND BOOK CLOSURE**

1 NOTICE is hereby given that 47th, 48th and 49th Annual General Meetings (AGMs) of the Members of the Company will be held on Monday, the 24th day of May, 2021 as detailed below:

Sl. No.	Description	Day and date	Time (IST)
1	47 th AGM (Pertaining to FY 2017-18)	Monday, 24 th May, 2021	10.30 a.m.
2	48 th AGM (Pertaining to FY 2018-19)	Monday, 24 th May, 2021	12:30 p.m.
3	49 th AGM (Pertaining to FY 2019-20)	Monday, 24 th May, 2021	03:00 p.m.

through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) in compliance with all the applicable provisions of the Companies Act, 2013 ("the Act") and the Rules made there under and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") read with General Circular Nos. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 20/2020 dated 5th May, 2020 and General Circular No 02/2021 dated 13th January, 2021 issued by Ministry of Corporate Affairs ('MCA') and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 & SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021, issued by the Securities and Exchange Board of India ('SEBI') to transact the business as set out in the AGM Notice(s) dated 23rd April, 2021 pertaining to financial year 2017-18, 2018-19 & 2019-20. The information and instructions for Members attending the AGM(s) through VC/OAVM are explained in Notes to the Notice of AGM(s) and the weblink to attend the AGM is <https://www.evoting.nsdl.com>. Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Act.

2 In accordance with the aforesaid circulars of MCA and SEBI, the Notices of AGM and the Annual Reports for the financial years 2017-18, 2018-19 and 2019-20 respectively comprising Financial Statement, Board's Report, Auditor's Reports and other documents required to be attached therewith have been sent by email to all those Members of the Company whose email addresses are registered with the Company or with the Depository Participant(s), as on 23rd April 2021. The aforesaid documents are also available at the website of the Company www.unitechgroup.com and also at the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively, and can be downloaded therefrom. The Notice of AGM(s) is/are also available on the website of National Securities Depository Limited (NSDL) at www.evoting.nsdl.com.

3 In compliance with the provisions of Section 108 of the Act read with relevant Rules thereunder and Regulation 44 of the Listing Regulations, the Company is pleased to provide its Members, facility to exercise their right to vote at the 47th, 48th and 49th AGMs and the business may be transacted through remote e-voting services provided by NSDL. The facility of e-voting shall also be made available at the AGM(s). Members attending the AGM(s) and who have not already cast their vote by remote e-voting shall be able to exercise their right to cast vote at the respective AGM. The facility of remote e-voting as well as the e-voting system on the date of the respective AGM will be provided by the NSDL at www.evoting.nsdl.com.

4 The cut-off date for determining the eligibility of the Members to vote by remote e-voting or e-voting at the AGMs is 17th May, 2021. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date, only shall be entitled to avail the facility of remote e-voting, participation in the AGMs through VC/OAVM and/or e-voting at the AGMs.

5 The remote e-voting period commences at 9.00 a.m. (IST) on Friday, 21st May, 2021 and ends on Sunday, 23rd May, 2021 at 5.00 p.m. (IST). The remote e-voting shall not be allowed beyond the said date and time.

6 The manner of remote e-voting and e-voting at the AGM(s) by the Members holding shares in physical mode or dematerialized mode and for the Members, who have not registered/updated their e-mail addresses with the Company, is provided in the Notice of the respective AGM.

7 Any person, who acquires shares of the Company and becomes Member of the Company after dispatch of the Notice of AGM(s) and holding shares as on the cut-off date i.e. 17th May, 2021, may follow the same instructions for remote e-voting/ e-voting at the AGM(s) as mentioned in the Notice of AGMs. However, if the Member is already registered with NSDL for remote e-voting, then he can use the existing Login ID/ User ID and Password for casting the vote through remote e-voting or e-voting at the AGM(s). Detailed procedure for obtaining Login ID/ User ID and password is also provided in the Notice of the AGM(s).

8 The Members who have already cast their vote by remote e-voting prior to the AGM(s), may also attend the AGM(s), but shall not be entitled to vote again at the AGM(s).

9 NOTICE is hereby given that pursuant to Section 91 of the Act and Regulation 42 of the Listing Regulations, the Register of Members and the Share Transfer Books of the Company shall remain closed from **Monday the 17th day of May, 2021 to Monday the 24th day of May, 2021** (both days inclusive) for the purpose of 47th, 48th & 49th AGM of the Company.

10 Manner of registering/ updating email addresses:

- (a) Members holding shares in physical mode, who have not registered/ updated their email addresses with the Company, are requested to send the scanned copy of the following documents by email to the Company at share.dept@unitechgroup.com with copy marked to RTA at rt@alankit.com -
- signed request letter mentioning their name, folio no, and address;
 - self-attested copy of the PAN Card; and
 - self-attested copy of Aadhar Card/ Election Identity Card.

- (b) Members holding shares in dematerialized mode, who have not registered/ updated their email addresses with the Depository Participant(s), are requested to register/ update their email addresses with their Depository Participant(s).

11 Any grievances connected with voting by electronic means or in case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 or 1800 224 430 or send a request at evoting@nsdl.co.in.

For Unitech Limited

Sd/-

Place: New Delhi

Date: 30.04.2021

(K C Sharma)

Company Secretary